

# People handling training: Work health and safety duties for student and agency placement

Donna Lee – Principal Adviser (Ergonomics) WHSQ

# Aim of session

- Review WHS duties for parties involved in the placement of students and agency staff who perform people handling activities

# What is people handling

- “People handling” refers to any workplace activity where a worker exerts force to physically move (lift, lower, carry, push, pull, slide), support, hold or restrained a person at a workplace
- People handling is a **hazardous manual task**

Manual Tasks Involving the Handling of People Code of Practice 2001

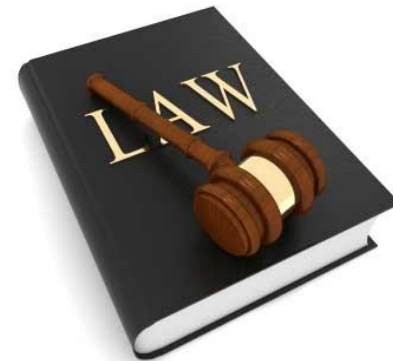
# Meaning of hazardous manual task

“Means a task that requires a person to lift, lower, push, pull, carry or otherwise move, hold or restrain any person, animal or thing that involves one or more of the following:

- (a) repetitive or sustained force;
- (b) high or sudden force;
- (c) repetitive movement;
- (d) sustained or awkward posture;
- (e) exposure to vibration

# What does the regulation say?

- “A person conducting a business or undertaking must manage risks to health and safety relating to a musculoskeletal disorder associated with a hazardous manual task, under part 3.1”. [s60(1)]



Select control



Training and competencies



Safe and effective use of control

# Who are the relevant parties?

- Host facility
- Labour hire agencies
- Educational institutions
- Students
- Agency staff

# WHS Act 2011

Section 7	Meaning of worker
Section 16	More than 1 person can have a duty
Section 17	Management of risks
Section 19 (3)(f)	Primary duty of care – information, training, instruction or supervision
Section 27	Duties of officers
Section 28	Duties of workers
Section 29	Duties of other persons at the workplace
Section 46	Duty to consult with other duty holders

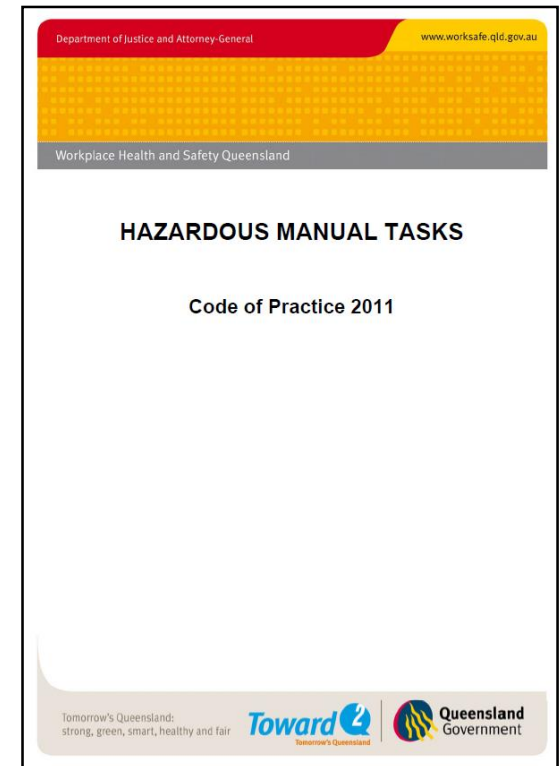


# WHS Regulations 2011

Part 3.2 Section 39	Provision of information, training and instruction
Part 4.2 Section 60	Hazardous manual tasks

# Codes of Practices

- Hazardous Manual Tasks Code of Practice 2011
- Manual Tasks Involving the Handling of People Code of Practice 2001



# Training

## Hazardous Manual Tasks Code of Practice 2011:

- provide during induction and on ongoing basis
- enable workers to competently use risk controls for the task
- how to perform manual tasks safely
- how to report a problem or maintenance issue
- review regularly or when there is a change
- record keeping

# Training

## Manual Tasks Involving the Handling of People Code of Practice 2001

Appendix 6 provides guidance on:

- Who should be trained
- When to train
- Training content
- Training records



# Key ways to manage this issue

- Communication/consultation co-operation between parties
- Training
- Supervision
- Reporting
- All parties to monitor and review
- Documentation

# Labour hire agency and host employers

- WHSQ information available
- Labour hire agencies:
  - Managing the safety of on-hired workers
- Host employers:
  - Managing the safety of labour hire workers

# For further information

- Visit [www.worksafe.qld.gov.au](http://www.worksafe.qld.gov.au)
- Phone Infoline 1300 369 915

